



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative School
- Santee Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

– and –

Via Teleconference:
 8417 Dresden Drive
 Knoxville, TN 37923

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 DECEMBER 20, 2016**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. CLOSED SESSION – 6:00 p.m.

1. **Public Employee Appointment** (Gov't Code 54957)
Superintendent
2. **Conference with Labor Negotiator** (Gov't Code 54957.6)
Agency Representative: Mark Thompson Esq.
Unrepresented Employee: Superintendent

B. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda
5. **Special Action Item: Appointment of Incoming Superintendent**
The Board will appoint Kristin Baranski as the new Superintendent for Santee School District, effective February 1, 2017.

Following Item B.5. Special Action Item, the Board will take a short break for a reception welcoming the new Superintendent.

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report 8
 - 1.2. Use of Facilities Report 9
 - 1.3. Enrollment Report 10
 - 1.4. Schedule of Upcoming Events 11

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. PUBLIC COMMUNICATION	12
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
E. CONSENT ITEMS	13
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	24
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	26
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of December.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	28
It is recommended that the Board of Education approve and ratify purchase orders for the month of December as presented in the item.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	38
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <u>Acceptance of Donations</u>	40
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.6. <u>Approval of Consultants and General Service Providers</u>	41
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
Human Resource/Pupil Services	
3.1. <u>Personnel, Regular</u>	43
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	
3.2. <u>Approval to Increase in Work Hours and/or Work Year for Various Classified Non-Management Positions</u>	45
It is recommended that the Board of Education approve the increase in work hours and/or work year for various classified non-management positions.	
3.3. <u>Adoption of Resolution No. 1617-20 to Reduce a Classified Non-Management Position</u>	46
It is recommended that the Board of Education adopt resolution no. 1617-20 to reduce a classified non-management position.	

F.	DISCUSSION AND/OR ACTION ITEMS	48
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
1.1.	<u>Special Action Item: Approval of Contract for Incoming Superintendent</u> The Board will be presented a contract for approval to employ Kristin Baranski as the new Superintendent for Santee School District, effective February 1, 2017.	
	Business Services	
2.1.	<u>Design and Layout for Shade Structure Replacement Project</u> This is an information item. Action, if any, is at the discretion of the Board of Education.	49
2.2.	<u>Resolution 1617-19 to Approve the Santee School District Entering into an Agreement with the State Water Resources Control Board (State Water Board) and Designating a Representative to Sign the Agreement, and any Amendments Thereto, for the Drought Response Outreach Program (DROPS)</u> It is recommended that the Board of Education approve Resolution 1617-19.	50
	Superintendent	
3.1.	<u>Consideration and Approval of Amendment to the Contract for Employment of Superintendent</u> It is recommended the Board of Education consider and approve the Amendment to the Contract for Employment for the Superintendent.	52
G.	BOARD POLICIES AND BYLAWS	55
1.1.	<u>First Reading: Deletion of Board Policy 4333.1, Executive Council Mileage and Travel Expense Reimbursement</u> This is the first reading of BP 4333.1 – Executive Council Mileage and Travel Expense Reimbursement. Any action taken is at the discretion of the Board of Education.	56
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	58
I.	CLOSED SESSION	58
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov't. Code § 54957)	
2.	<u>Public Employee Matters</u> (Gov't. Code § 54957) <i>Superintendent</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't Code 54957.6) <i>Agency Representative: Mark Thompson Esq.</i> <i>Unrepresented Employee: Superintendent</i>	
4.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
5.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	

6. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property:
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)Agency Negotiator: Karl Christensen, Assistant Superintendent
7. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

J. RECONVENE TO PUBLIC SESSION 58

K. ADJOURNMENT 58

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for January 17, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Ryan
 Levens-Craig
 El-Hajj
 Fox
 Burns

ITEM A. CLOSED SESSION – 6:00 p.m.

1. **Public Employee Appointment** (Gov't Code 54957)
Superintendent

2. **Conference with Labor Negotiator** (Gov't Code 54957.6)
Agency Representative: Mark Thompson Esq.
Unrepresented Employee: Superintendent

Agenda Item A.

ITEM B. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the December 20, 2016, regular meeting
5. Special Action Item: Appointment of Incoming Superintendent
The Board will appoint Kristin Baranski as the new Superintendent for Santee School District, effective February 1, 2017.

Following Item B.5. Special Action Item, the Board will take a short break for a reception welcoming the new Superintendent.

Item C. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

Requests For Use Of Facilities - December 20, 2016						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Chet F. Harritt Girl Scouts USA (Meetings)	Classroom	11/30/16 - 5/31/17	Wednesday	6:00 pm - 7:30 pm	21	
Hill Creek Riderwood Meadows Homeowners Assoc. (Meeting)	Classroom	1/18/17	Thursday	6:00 pm - 8:00 pm	25 - 40	TBD
PRIDE Academy (Prospect Avenue) CSEA Chapter 557 (Meetings)	Media Center	1/12/17 - 12/14/17	Thursday	4:00 pm - 6:30 pm	20 - 100	
Sycamore Canyon CYT @ School	Media Center	1/24/17 - 3/7/17	Tuesday	2:25 pm - 4:15 pm	20	
CYT @ School	Media Center	3/14/17	Tuesday	4:30 pm - 7:00 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 12/9/2016
 Month 5 Week 2
 School Week 15

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/09/16	12/11/15	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/09/16	12/11/15	# Diff	% Diff	12/09/16	12/02/16	# Diff	
Cajon Park			109	97	91	100	119	112	93	108	94	921	958	-37	-3.9%	1	13	2	5	4	10	7	18	9	9	76	55	21	38.2%	997	999	-2	
Carlton Hills	24		78	71	77	59	45	49	42	63	55	563	551	12	2.2%	3	2	3	3	4	3	6	3	4	31	32	-1	-3.1%	594	597	-3		
Carlton Oaks			81	82	75	66	87	75	98	87	122	772	788	-16	-2.0%	5	4	7	3	7	11	8	5	7	57	52	5	9.6%	829	828	1		
Chet F. Harritt	23		80	87	80	75	56	52	66	60	63	642	621	21	3.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	642	643	-1	
Hill Creek	24		83	84	78	85	78	70	75	68	91	736	748	-12	-1.6%	1	2	2	1	5	7	2	0	0	0	20	15	5	33.3%	756	753	3	
Pepper Drive	25		109	107	85	139	115	99	111	92	72	954	917	37	4.0%	0	0	0	0	0	0	0	2	2	2	6	5	1	20.0%	960	963	-3	
Pride Academy	21		75	66	60	59	75	53	53	58	47	567	570	-3	-0.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	567	566	1	
Rio Seco			100	100	107	115	124	123	85	103	96	953	927	26	2.8%	4	1	1	5	8	13	7	8	8	55	61	-6	-9.8%	1008	1008	0		
Sycamore Canyon			71	48	48	46	41	47	45	0	0	347	334	13	3.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	347	347	0	
SUBTOTAL	117	0	786	742	700	744	740	680	659	637	640	6455	6414	41	0.6%	2	27	11	17	20	36	36	39	27	30	245	220	25	11.4%	6700	6704	-4	
Alternative School			3	4	4	1	1	8	3	7	1	32	33	-1	-3.0%																		
Santee Success								1	1	2	4	8	7	1	14.3%											0	0	0	#DIV/0!	8	6	2	
NPS												0	0							1		1		3		5	5	0	0.0%	5	5	0	
SUBTOTAL			3	4	4	1	1	9	4	9	5	40	40	0	0.0%	0	0	0	0	1	0	1	0	3	0	5	5	0	0.0%	45	43	2	
TOTAL	117	0	789	746	704	745	741	689	673	646	645	6495	6454	41	0.6%	2	27	11	17	21	36	37	39	30	30	250	225	25	11.1%	6745	6747	-2	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	998
Carlton Hills	0	0	594
Chet F. Harritt	0	0	642
Hill Creek	0	0	756
Prospect Ave	0	0	567
Sycamore Canyon	55	0	402
Total PK/EAK	56	0	

Total Enrollment Including PK
8801

Schedule of Upcoming Events

Date	Event
December 19 – January 2	Winter Break
December 20	Board Meeting; 7:00 p.m.
January 3	Students Return from Winter Break
January 12	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 16	Martin Luther King Holiday – Schools and Departments Closed
January 20	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
January 23	Special Education Advisory Committee; 6:00 p.m., at ERC
February 6	Communication Committee; 3:30 p.m., ERC Character Education Committee; 4:00 p.m., at DO Conf. Room
February 7	Board Meeting; 7:00 p.m.
February 9	District Advisory Committee (DAC); 6:00 p.m., at ERC
February 13	Lincoln Holiday – Schools and Departments Closed
February 20	President’s Day Holiday – Schools and Departments Closed
February 21	Board Meeting; 7:00 p.m.
February 27	Wellness Committee; 3:30 p.m., District Library

Item D. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Cathy A. Pierce, Ed.D.
December 20, 2016

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- December 6, 2016, organizational meeting minutes
- December 3, 2016, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
ORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION**

December 6, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Ryan invited Vice Principal Kristen Bonser, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. ORGANIZATIONAL MEETING

1. Election of Board of Education Officers

President Ryan announced that this meeting was the annual organizational meeting of the Board and asked for a motion to elect 2017 Board officers through rotation according to Board Bylaw 9120, and that Board Bylaw 9120 be revised to reflect the officer rotation for 2017.

<i>Motion:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Following the approval of this item, President Ryan mentioned Elana Levens-Craig would assume leadership as the newly elected President at the December 20th meeting. The Board officers for 2017 are: Elana Levens-Craig, President; Dianne El-Hajj, Vice President; Ken Fox, Clerk; Dustin Burns and Barbara Ryan, Members.

2. Board Meeting Calendar for 2017

Member Burns moved to approve continuation of the existing meeting schedule with meeting dates for 2017 as listed; and noted a special meeting would be called if the Board needed to conduct business outside of the adopted meeting calendar.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan Aye</u>	<u>Fox Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<u>Levens-Craig Aye</u>	<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj Aye</u>	

3. Board of Education Representatives to Councils, Advisory and Other Committees

President Ryan inquired on the Board's preference to remain on their current committees. Member Levens-Craig mentioned that with her role as incoming President, she would relinquish her position on the Educational Foundation. Member Burns volunteered to replace Member Levens-Craig on the Educational Foundation. Member Levens-Craig moved for Board member assignments to Advisory and other committees for 2017 remain as assigned, with the exception of the Board/Santee City Council Joint Conference Committee and Educational Foundation.

<i>Motion:</i>	<u>Levens-Craig</u>	<u>Ryan Aye</u>	<u>Fox Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<u>Levens-Craig Aye</u>	<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj Aye</u>	

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Pepper Drive School

Principal Ted Hooks, expressed his gratitude to the Board for allowing him to share the great things that were happening at Pepper Drive; and introduced his team, Vice Principals Kristen Bonser and Karen Hohimer. Vice Principal Bonser, shared the school's academic achievement indicators showed some small declines. She explained staff had spent time reflecting and planning how to reverse that trend. Vice Principal Bonser shared Pepper Drive teams have worked closely, using quality professional learning techniques to highlight student needs and what staff needs to do to help them meet those needs. She mentioned the school is looking at the use of questioning in the classroom and how to leverage questions into deeper learning. Vice Principal Bonser shared staff designed some choice in professional learning, and teachers are working in cross-grade level cohorts to increase their knowledge about something they have a passion about, for example Google Classroom or Art Integration. Principal Hooks added that at the end of last year, Pepper Drive faced the fact that the recent population growth created new needs and opportunities. He shared that with a campus increase of over 130 students in less than two years, staff knew they had to take a moment and re-ground the school's culture. With that in mind, staff started investigating some resources and connected with National University and got to know the Sanford Harmony curriculum. Vice Principal Hohimer shared Pepper Drive is using the Sanford Harmony program in classrooms to help students communicate, cooperate, connect, embrace diversity, and resolve conflict. She explained, Sanford Harmony, is a social-emotional teaching program that fosters strong classroom relationships between all students. The goal of Harmony is to incorporate specialized teaching strategies into classroom activities in an effort to reduce bullying, and help develop the students into tolerant, compassionate, and caring adults for the future. Vice Principal Hohimer explained all staff participated in professional development at the beginning year and have embraced the program across campus; and that students look forward to their circle time each day. Principal Hooks shared their video presentation was a celebration and outline of their plans to deepen the caring connections at Pepper Drive; with academic achievement as their goal.

D. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda.

E. PUBLIC HEARING

1. Transitional Kindergarten Instructional Minutes California Department of Education Waiver Renewal

President Ryan opened the public hearing on the Transitional Kindergarten Instructional Minutes California Department of Education Waiver Renewal. There were no comments. The public hearing was closed.

F. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Approval of Consultants and General Service Providers
- 2.6. Annual and Five-Year Developer Fee Report
- 2.7. Agreement with Webb-Cleff for Architectural Services Related to Pepper Drive Relocatable Modernization Project
- 2.8. Agreement with Vavrinek, Trine, Day & Co. LLP for Services Related to the Calculation of Arbitrage Earnings for Outstanding Debt Issues
- 3.1. Approval of Transitional Kindergarten Instructional Minutes Waiver 2017-2019 – pulled for separate consideration
- 3.2. Ratification of Nonpublic School Master Contract with Stein School for Nonpublic School Services
- 3.3. Approval of Master Contract Appendix A with Stein School for Nonpublic School Services
- 3.4. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy
- 3.5. Approval of Amended Nonpublic Agency Contract Appendix B with Maxim Healthcare for Nursing Services
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Position
- 4.3. Approval to Accept Memorandum of Understanding with Azusa Pacific University as Part of Santee TLC Initiative at Cajon Park School
- 4.4. Approval of Agreement with Public Consulting Group (PCG) to Provide Claims Administration Services for Medicaid Administrative Activities (MAA)
- 4.5. Approval of Credential Waiver
- 4.6. Approval of Agreement for Special Services with School Services of California, Inc.

Member Burns moved approval with the exception of Item 3.1. Approval of Transitional Kindergarten Instructional Minutes Waiver 2017-2019 which was pulled for separate consideration.

<i>Motion:</i>	<u>Burns</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>El-Hajj</u>	<u>Aye</u>		

3.1. Approval of Transitional Kindergarten Instructional Minutes Waiver 2017-2019 –

Member El-Hajj asked if approval of the waiver would restrict the District from increasing instructional minutes in Kindergarten. Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, explained the waiver would not limit the increase in instructional minutes. She explained there was nothing in the waiver that prohibited the District from increasing instructional minutes. Member El-Hajj moved approval.

Motion: <u>El-Hajj</u>	Ryan <u>Aye</u>	Fox <u>Aye</u>
Second <u>Levens-Craig</u>	Levens-Craig <u>Aye</u>	Burns <u>Aye</u>
Vote: <u>5-0</u>	El-Hajj <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

Educational Services

1.1. Ratification/Acceptance for Ottercares Foundation Innovation Station Grant for Sycamore Canyon School

Dr. S. Pierce shared Sycamore Canyon School had submitted and received a grant for \$15,000 from Ottercares Foundation Innovation Station Grants. She mentioned Principal Jeri Billick and Kelly Eveland, teacher, were present to provide an overview of how the funds would be used to support Sycamore Canyon School.

Principal Billick and Mr. Eveland explained the grant would create a makerspace with modern technological supplies and tools for students that would encourage and empower them to think creatively and become inventors. The \$15,000 would provide various supplies and tools from novel engineering kits, LEGO Mindstorm kits, 3D pens, and 3D printers. Additional students will learn about management of resources such as waste, water, recycling, and composting for the school garden.

The Board congratulated Sycamore Canyon on receipt of the grants. Member El-Hajj moved for ratification/acceptance.

Motion: <u>El-Hajj</u>	Ryan <u>Aye</u>	Fox <u>Aye</u>
Second <u>Burns</u>	Levens-Craig <u>Aye</u>	Burns <u>Aye</u>
Vote: <u>5-0</u>	El-Hajj <u>Aye</u>	

Business Services

2.1. Approval of First Period Interim Report

Mr. Christensen shared a snapshots of all funds, highlighting the changes in fund balances based on projections and transactions through October 31. He shared there is an estimated deficit of approximately \$2.8 million in the Unrestricted General Fund and \$575,000 in the Restricted General Fund. Mr. Christensen mentioned a large deficit was still projected in Fund 13; and he would continue to monitor it. He explained Child Nutrition tends to bring in a bit more revenue and spend a bit less than estimated. Mr. Christensen mentioned Fund 14 has been primarily used this year to fund a portion of the Pepper Drive School HVAC project; and projecting an ending balance of about \$61,000. It is projected Fund 40 will have an ending balance of approximately \$3.6 million consisting of \$400,000 for the Hill Creek solar project; \$2.9 million for the technology reserve; \$130,000 for the Bus Replacement fund; and \$188,000 for the Facilities Needs fund. He mentioned a projected ending balance of approximately \$3.75 million in Fund 25 consisting of \$285,000 for the former RDA revenue (which is used to partially pay the COPs debt service payments); and \$3.4 million for the Renzulli Land Sale Proceeds. Mr. Christensen noted that this is approximately \$400,000 higher than what was estimated when discussing the Pepper Drive School HVAC project; and reminded the Board about the discussion of borrowing \$500,000 from the Renzulli Land Sale proceeds and developing a five-year repayment plan to pay back the Renzulli fund from Deferred Maintenance and General Fund electricity savings. He explained that after use of Deferred Maintenance, Developer Fees, and Prop 39, there was only a shortage of \$107,000. Instead of using Renzulli funds, it was paid out of the General Fund. Therefore, there are currently no monies owed to the Renzulli Land Sale proceeds fund. Mr. Christensen mentioned deficit spending is projected for Project SAFE and YALE. He explained both programs have sufficient reserves to absorb the deficit.

Multi-Year Projection

Mr. Christensen mentioned that with the \$2.8 million projected deficit in the Unrestricted General Fund, the District is currently estimating a drop in the reserve percentage this year to a little over 18%, with continuing drops in the subsequent years and the start of an estimated \$1.2 million structural deficit in 2017-18. He noted that we have not yet changed our out-year revenue assumptions nor have we changed our Average Daily Attendance (ADA) projection for this year

and the out-years. Since the District's CBEDs enrollment for this year is 67 higher than last year, we can expect that our ADA will be higher than last year. Mr. Christensen noted that P2 ADA projection will be updated after the completion of the P1 ADA report in early January.

He explained that even with the passage of Prop 55, which extends the personal income tax increase for high income earners, it is unknown how this will be impacted by other factors including the revised economic forecast and the fact that actual receipts through October are running nearly \$2 billion behind the State revenue forecast included in their Adopted Budget. Mr. Christensen mentioned he would update the out-year revenue projections when the Governor releases the 2017-18 budget proposal on January 10th. He explained all of these changes will be reflected in the Second Interim Report to be discussed at the February 21st Budget Workshop and brought for adoption at the March 7th Board meeting. Member Burns moved to approve the First Interim Report with a positive certification regarding the District's ability to meet its financial obligations for the 2016-17 and two subsequent years.

Motion:	<u>Burns</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Fox</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		

2.2 Approval of Monthly Financial Report

Mr. Christensen mentioned the Budget Revisions portion of this report contained the same information recently discussed for the First Interim Report. He shared the District ended the month with a \$9.6 million cash balance in the General Fund and mentioned cash flow projections were updated. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		

2.3. Authorization to Solicit Bids for Shade Structure Replacement at Five Schools

Mr. Christensen shared the provisional plan for Non-Capitol Improvement Project facility projects includes replacing shade structures at Cajon Park, Carlton Hills, Chet F. Harritt, Rio Seco, and Sycamore Canyon schools. He explained this item was to seek authorization to solicit formal bids did not commit the District financially. Once the bids are received, they would be brought forth for the Board's consideration of award; tentatively at the at the March 21 meeting.

Motion:	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Second	<u>Fox</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Vote:	<u>5-0</u>	El-Hajj	<u>Aye</u>		

2.4 Approval of Agreement with State Water Resources Control Board for the Drought Response Outreach Program for Schools Grant

Mr. Christensen explained the next three items pertained to the Drought Response Outreach Program (DROPS) grant. He mentioned that at the August 18, 2015 meeting, the Board approved a resolution accepting a Drought Response Outreach Program for Schools Grant and authorized the execution of an Agreement with the State Water Resources Control Board; and that agreement was being brought forth for approval. Mr. Christensen explained there were numerous changes to the original agreement proposed by the State Water Resources Control Board. He noted that on Page 21, Exhibit D, clause 3 referenced a requirement that the District must be a member of a local watershed group. Mr. Christensen explained this was still being researched and mentioned this is a condition precedent of the Agreement that stems from the legislation that provided the State Funding for this grant. The Water Code defines a "Local watershed group" as a group consisting of owners and managers of land within the watershed of interest, local, state, and federal government representatives, and interested persons, other than landowners, who reside or work within the watershed of interest, and may include other persons, organizations, nonprofit corporations, and businesses. He mentioned Christina Becker, Director of Maintenance & Operations, had conducted research and it would be likely the District would join the San Diego River Park Foundation. Mr. Christensen shared the City of Santee is a member of this group. He mentioned Mrs. Becker was inquiring on the cost to join the Foundation; and he would not sign and executing the Agreement until the District becomes a member. Mr.

Christensen shared the Foundation's website listed a membership fee of \$1,000. He mentioned Mrs. Becker had spoken to the Foundation and there were lower fees for affiliate memberships and was waiting to hear on the fee. Upon discussion, the Board agreed to authorize up to \$1,000 for the membership fee. Member El-Hajj moved approval of the agreement and membership fee not to exceed \$1,000.

<i>Motion:</i> <u>El-Hajj</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

2.5. Approval of Agreement with Webb-Cleff for Architectural and Advisory Services Related to Drought Response Outreach Program for Schools Grant Projects

Mr. Christensen mentioned that with approval of the DROPs agreement, it is necessary to procure architectural and advisory services. He mentioned Administration recommended approval of an agreement with Webb-Cleff for these services. Member Burns asked Administration to share a visual of projects coming forth for approval; and moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

2.6. Approval of Agreement with Ninyo & Moore for Testing Services Related to Drought Response Outreach Program for Schools Grant Projects

Mr. Christensen mentioned that with approval of the DROPs agreement, it is necessary to procure architectural and advisory services. He mentioned Administration recommended approval of an Agreement with Ninyo & Moore for these services. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

Superintendent

3.1. Board's Legislative Goals for 2017

Superintendent Pierce presented the proposed draft of Legislative Goals for 2017 for Board consideration. She shared the draft had minor language changes. Member El-Hajj asked for clarification on Goal #4 – Seek/Support legislation to adequately fund technology, instructional materials, and professional development needs for Common Core State Standards and Smarter Balanced Assessments on an ongoing basis. Superintendent Pierce explained that it is not necessarily the District that is requesting additional funds but a request to the State to continue with their commitment to adequately fund technology, instructional material, etc. Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Levens-Craig</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

H. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revisions to BP/AR 1312.3 - Uniform Complaint Procedures and AR 1312.4 – Williams Uniform Complaint Procedures

President Ryan mentioned Administration had requested approval of BP/AR 1312.3 at first reading. She explained Board Bylaws allowed for policies to be approved without a second reading. Member Burns moved approval, and waived the second reading. He asked that the District continue with past practice of bringing policies for a second reading.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce shared receiving an invitation to meet with Senator Joel Anderson to discuss legislative priorities. President Ryan asked that Administration also set-up meetings with Senator Anderson and Assemblyman Voepel.

Superintendent Pierce inquired on the Board's attendance to the Chamber of Commerce Awards Night on March 16. The Board asked administration to purchase a table for the District.

Superintendent Pierce shared President Ryan and her were asked to be interviewed by the Grand Jury regarding a questionnaire submitted in August regarding required Board/Superintendent trainings. She mentioned it seemed like they were focusing more on Board training. Superintendent Pierce mentioned other school districts had also been extended the same invitation. She shared the meeting was tentatively scheduled for Thursday, December 8, pending Board discussion. Member Burns suggested seeking legal counsel before attending. Superintendent Pierce mentioned she had checked with legal counsel and did not foresee an issue.

Member Burns expressed his gratitude towards President Ryan for her year of service as Board President.

Member El-Hajj mentioned attending the CSBA Conference in San Francisco and she expressed there was a new tone and a new message; she mentioned bringing information back to share.

Member Levens-Craig shared attending the CSBA Conference and mentioned she would share the information with the Board.

President Ryan mentioned attending CSBA Delegate Assembly. She shared some of the major legislative priorities will include the reserve cap and funding adequacy. President Ryan mentioned additional information would be forthcoming. She shared the Chamber of Commerce CEO had departed and office staff and the former Chamber President were assisting during the transition.

G. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Consideration of Student Matter** (Ed. Codes § 35146, 48912 and 48918)
2. **Conference with Legal Counsel** – Existing Litigation (Govt. Code § 54956.9)
One (1) Case – OAH No. 2016110119
3. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
4. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
5. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
6. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
 - *Property adjacent to 9219 Fenway Road, Santee, CA 92071 located at 10201 Settle Road, Santee, CA 92071 (Sycamore Canyon School)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

7. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:27 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:17 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member El-Hajj, seconded by Member Fox, and carried 5-0, to reach a settlement in special education dispute, OAH #: 2016110119. The agreement involved a release of potential District liability.

J. ADJOURNMENT

With no further business, the organizational meeting of December 6, 2016 was adjourned at 10:13 pm.

Dianne El-Hajj, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

December 3, 2016
MINUTES

District Office
Conference Room
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:30 a.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. CLOSED SESSION

1. Public Employee Appointment/Employment (Gov't Code § 54957)

The Board met in closed session, with representatives from Leadership Associates, to interview candidates for the position of Superintendent.

D. ADJOURNMENT

The December 3, 2016 special meeting was adjourned.

Dianne El-Hajj, Clerk

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$30.00, with substitute costs of \$0.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - December 20, 2016

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wednesday,	08/03/16	Bonner Montler	Ed Services	CAASPP Summative Data Analysis Workshop	SDCOE	\$0	\$30	Ed Services Dept.	This workshop provided information on the analysis of assessment data.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of November 2016:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	14-182845 TO 14-192431	\$826,227.82
09 00	N/A	\$0.00
12 06	14-18330 TO 14-184686	\$425.45
13 00	14-181867 TO 14-189283	\$92,879.58
14 00	14-182845	\$403.04
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	14-182852	\$4,016.76
25 38	N/A	
35-00	N/A	\$0.00
40-00	14-182854 TO 14-190459	\$736.07
63 00	14-183309 TO 14-192431	\$15,820.69
		\$940,509.41

Student Body Warrants issued for the period of November 2016:

\$4,476.00

Payroll Warrants issued for the period November 2016:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,633,006.78
12 00	\$19,941.76
13 00	\$105,643.06
14 00	
25 18	
63 00	\$206,893.35
\$4,965,484.95	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of December as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,910,470.36 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. However, there were no increases to existing purchase orders in excess of 10% or more during the month of November 2016. The table below is a summary of total purchase orders by location:

AMOUNT	LOCATION
\$24,360.08	PEPPER DRIVE SCHOOL
\$24,665.76	CARLTON HILLS SCHOOL
\$7,251.63	SYCAMORE CANYON SCH
\$6,876.36	PROSPECT AVENUE SCH
\$23,114.34	CAJON PARK SCHOOL
\$7,039.96	CHET F HARRITT SCH
\$4,587.57	CARLTON OAKS SCHOOL
\$15,787.13	RIO SECO SCHOOL
\$8,264.19	HILL CREEK SCHOOL
\$29.45	STATE PRE-SCHOOL
\$5,448.28	BOARD OF EDUCATION
\$117.39	SUPERINTENDENT DEPT
\$5,382.59	BUSINESS SERVICES
\$9,440.78	HUMAN RESOURCES
\$5,873.78	EDUCATIONAL SERVICES
\$34,476.62	SPECIAL EDUCATION
\$8,063.20	PUPIL SERVICES
\$234,594.00	DISTRICT LIBRARY
\$20,660.59	PROJECT SAFE
\$10,901.07	TECHNOLOGY SERVICES
\$2,252.12	OPERATIONS/CUSTODIAL
\$38,490.48	MAINTENANCE
\$7,927.13	TRANSPORTATION
\$90,957.34	FACILITIES MODERNIZATION
\$615,967.39	Total Purchase Orders – November 2016

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #1724 through #1897 issued November 1, 2016 through November 30, 2016.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$615,967.39 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF NOVEMBER 2016**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000001782	11/8/2016	0100	PEARSON	009	CLASSROOM SUPPLIES	\$70.74
					ADD SHIPPING/FREIGHT	\$10.00
					NEW TOTAL	\$80.74

**PURCHASE ORDER LISTING - NOVEMBER 2016
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 445.48	002	PEPPER DRIVE SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	002	PEPPER DRIVE SCHOOL
0000001748	11/3/2016	0100	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 1,017.00	002	PEPPER DRIVE SCHOOL
0000001762	11/7/2016	0100	DATEL SYSTEMS	KEYBOARDS FOR IPADS	\$ 820.80	002	PEPPER DRIVE SCHOOL
0000001794	11/8/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$ 218.98	002	PEPPER DRIVE SCHOOL
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 389.71	002	PEPPER DRIVE SCHOOL
0000001824	11/14/2016	0100	SAN DIEGO NAT'L HISTORY MUSEUM	ADMISSIONS	\$ 549.00	002	PEPPER DRIVE SCHOOL
0000001832	11/14/2016	2538	KIRK PAVING, INC	PD WALKWAY NEEDED FOR DSA	\$ 10,950.00	002	PEPPER DRIVE SCHOOL
0000001834	11/14/2016	0100	US GAMES	PE SUPPLIES	\$ 7,567.20	002	PEPPER DRIVE SCHOOL
0000001849	11/17/2016	0100	PELICAN PUBLISHING COMPANY	CLASSROOM MATERIALS	\$ 493.91	002	PEPPER DRIVE SCHOOL
0000001855	11/17/2016	1400	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFFS AT VARIOUS SITES	\$ 323.73	002	PEPPER DRIVE SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.66	002	PEPPER DRIVE SCHOOL
					TOTAL \$ 24,360.08		PEPPER DRIVE SCHOOL
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ (175.25)	003	CARLTON HILLS SCHOOL
0000001735	11/2/2016	0100	S&S WORLDWIDE	SUPPLIES	\$ 91.79	003	CARLTON HILLS SCHOOL
0000001736	11/2/2016	0100	ACHIEVE3000, INC	SOFTWARE LICENSES	\$ 3,420.00	003	CARLTON HILLS SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	003	CARLTON HILLS SCHOOL
0000001751	11/3/2016	0100	DELL MARKETING L.P.	PRINTER	\$ 207.35	003	CARLTON HILLS SCHOOL
0000001761	11/7/2016	0100	USA SHADE & FABRIC STRUCTURES	SHADE MATERIALS FOR CH	\$ 1,407.37	003	CARLTON HILLS SCHOOL
0000001764	11/7/2016	0100	DELL MARKETING L.P.	PRINTER	\$ 323.67	003	CARLTON HILLS SCHOOL
0000001768	11/7/2016	0100	JONES SCHOOL SUPPLY CO INC	AWARDS CERTIFICATE PAPER	\$ 128.52	003	CARLTON HILLS SCHOOL
0000001788	11/8/2016	0100	KNIFFING'S DISCOUNT NURSERIES	PLANTS - CARLTON HILLS GARDEN	\$ 46.35	003	CARLTON HILLS SCHOOL
0000001806	11/9/2016	0100	AMAZON.COM	PE SUPPLIES	\$ 38.84	003	CARLTON HILLS SCHOOL
0000001808	11/9/2016	0100	APPLE INC	COMPUTER	\$ 1,090.56	003	CARLTON HILLS SCHOOL
0000001809	11/9/2016	0100	DELL MARKETING L.P.	LAPTOPS	\$ 13,842.48	003	CARLTON HILLS SCHOOL
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 463.12	003	CARLTON HILLS SCHOOL
0000001833	11/14/2016	0100	AMAZON.COM	SUPPLIES FOR JH ELECTIVE	\$ 584.04	003	CARLTON HILLS SCHOOL
0000001836	11/15/2016	0100	IKEA - SAN DIEGO STORE	CLASSROOM SUPPLIES	\$ 86.38	003	CARLTON HILLS SCHOOL
0000001865	11/17/2016	0100	AMAZON.COM	OFFICE SUPPLIES	\$ 214.80	003	CARLTON HILLS SCHOOL
0000001867	11/17/2016	0100	CCS PRESENTATION SYSTEMS INC	ELECTRONIC EQUIP. PARTS	\$ 220.90	003	CARLTON HILLS SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	003	CARLTON HILLS SCHOOL
0000001880	11/18/2016	0100	APPLE INC	MACBOOK	\$ 1,090.56	003	CARLTON HILLS SCHOOL
					TOTAL \$ 24,665.76		CARLTON HILLS SCHOOL
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 289.83	004	SYCAMORE CANYON SCH
0000001738	11/2/2016	0100	RCP BLOCK & BRICK INC	GARDEN WALL MATERIALS	\$ 609.32	004	SYCAMORE CANYON SCH
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	004	SYCAMORE CANYON SCH
0000001772	11/7/2016	0100	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES	\$ 13.63	004	SYCAMORE CANYON SCH
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 710.67	004	SYCAMORE CANYON SCH
0000001835	11/14/2016	0100	SKEDADDLE FUNDRAISERS	6TH GR CAMP FUNDRAISER - SC	\$ 3,471.00	004	SYCAMORE CANYON SCH
0000001864	11/17/2016	0100	US GAMES	PE SUPPLIES	\$ 118.69	004	SYCAMORE CANYON SCH
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.66	004	SYCAMORE CANYON SCH
0000001872	11/18/2016	0100	RCP BLOCK & BRICK INC	GARDEN SUPPLIES	\$ 203.11	004	SYCAMORE CANYON SCH
0000001881	11/18/2016	0100	IMAGESTUFF.COM	STUDENT INCENTIVES - SC	\$ 251.11	004	SYCAMORE CANYON SCH

**PURCHASE ORDER LISTING - NOVEMBER 2016
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
					TOTAL	\$ 7,251.63	SYCAMORE CANYON SCH
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 538.06	005	PROSPECT AVENUE SCH
0000001733	11/2/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 75.00	005	PROSPECT AVENUE SCH
0000001737	11/2/2016	0100	HEINEMANN	CLASSROOM MATERIALS	\$ 282.02	005	PROSPECT AVENUE SCH
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	005	PROSPECT AVENUE SCH
0000001771	11/7/2016	0100	AMAZON.COM	CLASSROOM SUPPLIES	\$ 931.05	005	PROSPECT AVENUE SCH
0000001789	11/8/2016	0100	GB'S FENCE COMPANY	FENCING AT PRIDE ACADEMY	\$ 840.00	005	PROSPECT AVENUE SCH
0000001807	11/9/2016	0100	BEARCOM WIRELESS	RADIOS	\$ 199.80	005	PROSPECT AVENUE SCH
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 228.37	005	PROSPECT AVENUE SCH
0000001839	11/15/2016	0100	DAVE BANG ASSOCIATES INC	PLAY EQUIPMENT SUPPLIES	\$ 2,197.79	005	PROSPECT AVENUE SCH
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.66	005	PROSPECT AVENUE SCH
					TOTAL	\$ 6,876.36	PROSPECT AVENUE SCH
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 642.59	006	CAJON PARK SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	006	CAJON PARK SCHOOL
0000001753	11/3/2016	0100	S&S WORLDWIDE	PE SUPPLIES	\$ 31.58	006	CAJON PARK SCHOOL
0000001763	11/7/2016	0100	DELL MARKETING L.P.	LAPTOPS	\$ 17,792.03	006	CAJON PARK SCHOOL
0000001777	11/7/2016	0100	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$ 749.00	006	CAJON PARK SCHOOL
0000001801	11/9/2016	0100	AMERICAN FENCE COMPANY	SHADE CLOTH FABRIC	\$ 810.00	006	CAJON PARK SCHOOL
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 128.88	006	CAJON PARK SCHOOL
0000001868	11/17/2016	0100	DELL MARKETING L.P.	WARRANTY	\$ 144.23	006	CAJON PARK SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	006	CAJON PARK SCHOOL
0000001871	11/18/2016	0100	TWO WAY DIRECT	2-WAY RADIOS	\$ 1,171.80	006	CAJON PARK SCHOOL
0000001879	11/18/2016	0100	INTERACT /	CLASSROOM MATERIALS	\$ 59.95	006	CAJON PARK SCHOOL
					TOTAL	\$ 23,114.34	CAJON PARK SCHOOL
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 61.65	007	CHET F HARRITT SCH
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	007	CHET F HARRITT SCH
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 56.01	007	CHET F HARRITT SCH
0000001815	11/10/2016	0100	FORDYCE CONSTRUCTION INC	OFFICE REMODEL - CFH	\$ 4,950.00	007	CHET F HARRITT SCH
0000001816	11/14/2016	0100	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 29.71	007	CHET F HARRITT SCH
0000001817	11/14/2016	0100	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 129.13	007	CHET F HARRITT SCH
0000001856	11/17/2016	0100	SCHOLASTIC BOOK CLUBS INC	CLASSROOM MATERIALS	\$ 140.40	007	CHET F HARRITT SCH
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	007	CHET F HARRITT SCH
0000001875	11/18/2016	0100	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 88.78	007	CHET F HARRITT SCH
					TOTAL	\$ 7,039.96	CHET F HARRITT SCH
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 393.89	008	CARLTON OAKS SCHOOL
0000001739	11/2/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 75.00	008	CARLTON OAKS SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	008	CARLTON OAKS SCHOOL
0000001752	11/3/2016	0100	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	\$ 106.58	008	CARLTON OAKS SCHOOL
0000001778	11/7/2016	0100	BEST BUY BUSINESS ADVANTAGE	ELECTRONIC EQUIPMENT	\$ 216.00	008	CARLTON OAKS SCHOOL
0000001778	11/7/2016	0100	BEST BUY BUSINESS ADVANTAGE	ELECTRONIC EQUIPMENT	\$ 228.54	008	CARLTON OAKS SCHOOL
0000001811	11/9/2016	0100	MOBYMAX, LLC	SOFTWARE LICENSE	\$ 99.00	008	CARLTON OAKS SCHOOL
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 304.28	008	CARLTON OAKS SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	008	CARLTON OAKS SCHOOL

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0000001887	11/21/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 850.00	008	CARLTON OAKS SCHOOL
0000001888	11/21/2016	0100	NATIONAL SCIENCE TEACHERS ASSOCIATION	REGISTRATION FEES	\$ 730.00	008	CARLTON OAKS SCHOOL
				TOTAL	\$ 4,587.57		CARLTON OAKS SCHOOL
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 60.58	009	RIO SECO SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	009	RIO SECO SCHOOL
0000001779	11/8/2016	0100	SEHI COMPUTER PRODUCTS INC	LAPTOP BATTERY	\$ 134.52	009	RIO SECO SCHOOL
0000001781	11/8/2016	0100	DISNEY DESTINATIONS, LLC/	ADMISSIONS	\$ 8,700.00	009	RIO SECO SCHOOL
0000001782	11/8/2016	0100	PEARSON	CLASSROOM MATERIALS	\$ 70.74	009	RIO SECO SCHOOL
0000001819	11/14/2016	0100	PELICAN PUBLISHING COMPANY	CLASSROOM MATERIALS	\$ 1,042.94	009	RIO SECO SCHOOL
0000001823	11/14/2016	0100	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	\$ 772.90	009	RIO SECO SCHOOL
0000001837	11/15/2016	0100	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	\$ 438.37	009	RIO SECO SCHOOL
0000001852	11/17/2016	0100	JOSTENS	YEARBOOKS - RS	\$ 942.80	009	RIO SECO SCHOOL
0000001866	11/17/2016	0100	ICE TOWN UTC	ADMISSIONS	\$ 2,040.00	009	RIO SECO SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	009	RIO SECO SCHOOL
				TOTAL	\$ 15,787.13		RIO SECO SCHOOL
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	010	HILL CREEK SCHOOL
0000001774	11/7/2016	0100	RAYO WHOLESALE INC	FLOORING FOR HC	\$ 246.86	010	HILL CREEK SCHOOL
0000001780	11/8/2016	0100	DELL MARKETING L.P.	PRINTER	\$ 207.35	010	HILL CREEK SCHOOL
0000001798	11/8/2016	0100	HEINEMANN	CLASSROOM MATERIALS	\$ 460.94	010	HILL CREEK SCHOOL
0000001813	11/10/2016	0100	LA STEEL CRAFT	BALL WALL - HC	\$ 5,764.76	010	HILL CREEK SCHOOL
0000001870	11/18/2016	0100	US GAMES	PE TRAINING SERVICES	\$ 1,566.67	010	HILL CREEK SCHOOL
				TOTAL	\$ 8,264.19		HILL CREEK SCHOOL
0000001732	11/2/2016	1200	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 29.45	012	STATE PRE-SCHOOL
				TOTAL	\$ 29.45		STATE PRE-SCHOOL
0000001769	11/7/2016	0100	AL'S SPORT SHOP	EMERGENCY LANYARDS	\$ 765.76	060	BOARD OF EDUCATION
0000001797	11/8/2016	0100	MARCO	STUDENT EMERGENCY LANYARDS	\$ 4,682.52	060	BOARD OF EDUCATION
				TOTAL	\$ 5,448.28		BOARD OF EDUCATION
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 5.86	062	SUPERINTENDENT DEPT
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 111.53	062	SUPERINTENDENT DEPT
				TOTAL	\$ 117.39		SUPERINTENDENT DEPT
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 126.03	064	BUSINESS SERVICES
0000001742	11/2/2016	0100	SCHOOL HEALTH CORPORATION	AED DEVICES	\$ 3,163.20	064	BUSINESS SERVICES
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 5.86	064	BUSINESS SERVICES
0000001765	11/7/2016	0100	WELLS FARGO BANK	COPS FEES	\$ 1,800.00	064	BUSINESS SERVICES
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 144.72	064	BUSINESS SERVICES
0000001816	11/14/2016	0100	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 47.76	064	BUSINESS SERVICES
0000001858	11/17/2016	0100	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY	\$ 95.02	064	BUSINESS SERVICES
				TOTAL	\$ 5,382.59		BUSINESS SERVICES
0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 138.56	065	HUMAN RESOURCES
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 5.86	065	HUMAN RESOURCES
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 96.36	065	HUMAN RESOURCES
0000001821	11/14/2016	0100	DISCOVERY BENEFITS	COBRA BENEFIT PAYMENTS	\$ 9,200.00	065	HUMAN RESOURCES
				TOTAL	\$ 9,440.78		HUMAN RESOURCES

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0000001732	11/2/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 178.58	066	EDUCATIONAL SERVICES
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	066	EDUCATIONAL SERVICES
0000001766	11/7/2016	0100	EAST COUNTY SELPA /	REGISTRATION FEES	\$ 360.00	066	EDUCATIONAL SERVICES
0000001767	11/7/2016	0100	PRO-ED INC.	PROTOCOLS	\$ 400.00	066	EDUCATIONAL SERVICES
0000001790	11/8/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 350.00	066	EDUCATIONAL SERVICES
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 75.59	066	EDUCATIONAL SERVICES
0000001860	11/17/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 4,275.00	066	EDUCATIONAL SERVICES
0000001874	11/18/2016	0100	CDW GOVERNMENT INC	LICENSES	\$ 122.00	066	EDUCATIONAL SERVICES
0000001886	11/21/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 55.00	066	EDUCATIONAL SERVICES
0000001889	11/21/2016	0100	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 40.00	066	EDUCATIONAL SERVICES
					TOTAL	\$ 5,873.78	EDUCATIONAL SERVICES
0000001724	11/1/2016	0100	EAST COUNTY SELPA /	REGISTRATION FEES	\$ 80.00	067	SPECIAL EDUCATION
0000001734	11/2/2016	0100	OFFICIA IMAGING	MAINT. AGREEMENT - VI COPIER	\$ 411.21	067	SPECIAL EDUCATION
0000001740	11/2/2016	0100	POWAY UNIFIED SCHOOL DISTRICT	REGISTRATION FEES	\$ 15.00	067	SPECIAL EDUCATION
0000001767	11/7/2016	0100	PRO-ED INC.	PROTOCOLS	\$ 3,600.00	067	SPECIAL EDUCATION
0000001776	11/7/2016	0100	SAN DIEGO CENTER FOR CHILDREN	NPS	\$ 30,238.75	067	SPECIAL EDUCATION
0000001816	11/14/2016	0100	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 31.66	067	SPECIAL EDUCATION
0000001844	11/15/2016	0100	EAST COUNTY SELPA /	REGISTRATION FEES	\$ 100.00	067	SPECIAL EDUCATION
					TOTAL	\$ 34,476.62	SPECIAL EDUCATION
0000001873	11/18/2016	0100	CITY OF SANTEE	SUPPORT SERVICES	\$ 63.20	070	PUPIL SERVICES
0000001878	11/18/2016	0100	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	LEA MEDI-CALL BILLING SERVICES	\$ 8,000.00	070	PUPIL SERVICES
					TOTAL	\$ 8,063.20	PUPIL SERVICES
0000001818	11/14/2016	0100	HOUGHTON MIFFLIN HARCOURT	CLASSROOM MATERIALS	\$ 1,648.70	071	DISTRICT LIBRARY
0000001845	11/16/2016	0100	HOUGHTON MIFFLIN HARCOURT	CLASSROOM MATERIALS	\$232,945.30	071	DISTRICT LIBRARY
					TOTAL	\$234,594.00	DISTRICT LIBRARY
0000001732	11/2/2016	6300	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ (145.25)	072	PROJECT SAFE
0000001742	11/2/2016	0100	SCHOOL HEALTH CORPORATION	AED DEVICES	\$ 1,506.60	072	PROJECT SAFE
0000001742	11/2/2016	6300	SCHOOL HEALTH CORPORATION	AED DEVICES	\$ 486.00	072	PROJECT SAFE
0000001742	11/2/2016	6300	SCHOOL HEALTH CORPORATION	AED DEVICES	\$ 12,052.80	072	PROJECT SAFE
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	072	PROJECT SAFE
0000001747	11/3/2016	6300	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 176.10	072	PROJECT SAFE
0000001750	11/3/2016	6300	DELL MARKETING L.P.	PRINTER PARTS	\$ 51.29	072	PROJECT SAFE
0000001783	11/8/2016	6300	SYSCO FOOD SERVICES OF	SUPPLIES FOR PROJ. SAFE	\$ 721.12	072	PROJECT SAFE
0000001814	11/10/2016	6300	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 310.43	072	PROJECT SAFE
0000001820	11/14/2016	6300	SMART & FINAL	SUPPLIES FOR PROJECT	\$ 600.00	072	PROJECT SAFE
0000001822	11/14/2016	6300	SMART & FINAL	FOOD SUPPLIES FOR PROJ. SAFE	\$ 200.00	072	PROJECT SAFE
0000001861	11/17/2016	6300	SKEDADDLE FUNDRAISERS	FUNDRAISER FOR PROJ. SAFE	\$ 741.00	072	PROJECT SAFE
0000001862	11/17/2016	6300	SKEDADDLE FUNDRAISERS	FUNDRAISER FOR YALE	\$ 2,008.50	072	PROJECT SAFE
0000001863	11/17/2016	6300	SYSCO FOOD SERVICES OF	SUPPLIES FOR PROJECT SAFE	\$ 1,934.39	072	PROJECT SAFE
					TOTAL	\$ 20,660.59	PROJECT SAFE
0000001749	11/3/2016	0100	DELL MARKETING L.P.	COMPUTERS	\$ 1,358.73	073	TECHNOLOGY SERVICES
0000001785	11/8/2016	0100	ACORN MEDIA	F&E FOR TECHNOLOGY OFFICES	\$ 5,538.78	073	TECHNOLOGY SERVICES
0000001859	11/17/2016	0100	DELL MARKETING L.P.	COMPUTER	\$ 628.56	073	TECHNOLOGY SERVICES

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0000001893	11/29/2016	0100	NVLS PROFESSIONAL SERVICES LLC	E-RATE SERVICES	\$ 3,375.00	073	TECHNOLOGY SERVICES
				TOTAL	\$ 10,901.07		TECHNOLOGY SERVICES
0000001775	11/7/2016	0100	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	\$ 332.42	074	OPERATIONS/CUSTODIAL
0000001795	11/8/2016	0100	MAINTEX INC	FLOOR MACHINE	\$ 791.99	074	OPERATIONS/CUSTODIAL
0000001840	11/15/2016	0100	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 312.64	074	OPERATIONS/CUSTODIAL
0000001884	11/18/2016	0100	C.E.S./	LIGHT BULBS - STOCK	\$ 815.07	074	OPERATIONS/CUSTODIAL
				TOTAL	\$ 2,252.12		OPERATIONS/CUSTODIAL
0000001731	11/2/2016	0100	SHIFFLER EQUIPMENT SALES INC	SUPPLIES	\$ 1,218.22	075	MAINTENANCE
0000001747	11/3/2016	0100	CITY OF SAN DIEGO /	ANNUAL AED AGREEMENT	\$ 17.61	075	MAINTENANCE
0000001784	11/8/2016	0100	NINYO & MOORE	SDG&E PROJ. AT CAJON PARK	\$ 847.25	075	MAINTENANCE
0000001786	11/8/2016	0100	FERGUSON ENTERPRISES INC	SUPPLIES	\$ 190.45	075	MAINTENANCE
0000001800	11/9/2016	0100	AIS SPECIALTY PRODUCTS INC	M & O SUPPLIES	\$ 286.67	075	MAINTENANCE
0000001800	11/9/2016	0100	AIS SPECIALTY PRODUCTS INC	M & O SUPPLIES	\$ 113.29	075	MAINTENANCE
0000001801	11/9/2016	0100	AMERICAN FENCE COMPANY	SHADE CLOTH FABRIC	\$ 337.50	075	MAINTENANCE
0000001814	11/10/2016	0100	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 83.29	075	MAINTENANCE
0000001825	11/14/2016	0100	PULLTARPS MANUFACTURING	M&O TRUCK REPAIRS	\$ 289.85	075	MAINTENANCE
0000001841	11/15/2016	0100	MASON'S SAW & LAWNMOWER SERVICE, INC.	GROUNDS SUPPLIES	\$ 312.37	075	MAINTENANCE
0000001841	11/15/2016	0100	MASON'S SAW & LAWNMOWER SERVICE, INC.	GROUNDS SUPPLIES	\$ 303.47	075	MAINTENANCE
0000001842	11/15/2016	0100	KNIFFING'S DISCOUNT NURSERIES	GROUNDS SUPPLIES FOR DROPS	\$ 46.27	075	MAINTENANCE
35 0000001847	11/16/2016	4000	TURPIN & RATTAN	TECH GENERATOR BACK-UP SVCS	\$ 4,500.00	075	MAINTENANCE
0000001851	11/17/2016	0100	GRAINGER	MATERIALS FOR BLDG REPAIRS	\$ 147.79	075	MAINTENANCE
0000001853	11/17/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	\$ 30.03	075	MAINTENANCE
0000001854	11/17/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	TRANS LOUNGE & DO IMPROVEMENTS	\$ 111.00	075	MAINTENANCE
0000001855	11/17/2016	0100	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFFS AT VARIOUS SITES	\$ 1,011.90	075	MAINTENANCE
0000001876	11/18/2016	0100	HENDRIX CALIFORNIA SCHOOL CONST. SVCS	INSPECTION - SDG&E PROJ. AT CP	\$ 644.00	075	MAINTENANCE
0000001882	11/18/2016	0100	WISEMAN + ROHY STRUCTURAL ENGINEERS	ENGINEERING SERVICES	\$ 2,842.50	075	MAINTENANCE
0000001885	11/18/2016	0100	COMPETITIVE METALS INC	SUPPLIES FOR M&O	\$ 41.02	075	MAINTENANCE
0000001891	11/21/2016	0100	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIR SERVICES	\$ 80.00	075	MAINTENANCE
0000001894	11/30/2016	0100	COASTLINE STEEL	WOOD BEAM MATERIALS - CFH	\$ 5,200.00	075	MAINTENANCE
0000001895	11/30/2016	0100	GEM INDUSTRIAL, INC.	STEEL SUPPORT FOR BEAM-CFH	\$ 13,310.00	075	MAINTENANCE
0000001896	11/30/2016	0100	JANUS CORPORATION	ASBESTOS REMOVAL - CHET BEAM	\$ 1,726.00	075	MAINTENANCE
0000001897	11/30/2016	0100	BRADY SO CAL INC	FINISHING WORK - CHET BEAM	\$ 4,800.00	075	MAINTENANCE
				TOTAL	\$ 38,490.48		MAINTENANCE
0000001749	11/3/2016	0100	DELL MARKETING L.P.	COMPUTERS	\$ 679.36	076	TRANSPORTATION
0000001770	11/7/2016	0100	DS SERVICES OF AMERICA INC	DRINKING WATER-TRANSPORTATION	\$ 200.00	076	TRANSPORTATION
0000001805	11/9/2016	0100	ASBURY ENVIRONMENTAL SVCS	WASTE REMOVAL SERVICES	\$ 193.86	076	TRANSPORTATION
0000001810	11/9/2016	0100	INLAND KENWORTH (US) INC.	PARTS FOR BUS REPAIRS	\$ 288.90	076	TRANSPORTATION
0000001826	11/14/2016	0100	KIRKS RADIATOR	BUS REPAIRS	\$ 225.00	076	TRANSPORTATION
0000001827	11/14/2016	0100	KIMBALL MIDWEST	SUPPLIES	\$ 10.25	076	TRANSPORTATION
0000001828	11/14/2016	0100	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	\$ 50.84	076	TRANSPORTATION
0000001829	11/14/2016	0100	A-Z BUS SALES, INC.	SUPPLIES FOR BUS REPAIRS	\$ 45.12	076	TRANSPORTATION
0000001830	11/14/2016	0100	PECK'S HEAVY FRICTION INC	PARTS FOR BUS REPAIRS	\$ 93.05	076	TRANSPORTATION
0000001831	11/14/2016	0100	O'REILLY AUTO PARTS	SUPPLIES FOR BUS REPAIRS	\$ 394.46	076	TRANSPORTATION

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0000001838	11/15/2016	0100	TNT AUCTION INC.	MAINT. TRUCK PURCHASE	\$ 5,746.29	076	TRANSPORTATION
				TOTAL	\$ 7,927.13		TRANSPORTATION
0000001743	11/2/2016	0100	URBAN CORPS SAN DIEGO COUNTY	LANDSCAPE SERVICES	\$ 7,600.00	077	FACILITIES MODERNIZATION
0000001744	11/2/2016	0100	URBAN CORPS SAN DIEGO COUNTY	LANDSCAPE SERVICES	\$ 11,245.00	077	FACILITIES MODERNIZATION
0000001787	11/8/2016	0100	KNIFFING'S DISCOUNT NURSERIES	LANDSCAPE SUPPLIES - DO/ERC	\$ 378.00	077	FACILITIES MODERNIZATION
0000001791	11/8/2016	1400	KIRK PAVING, INC	PAVING SERVICES - CFH	\$ 3,895.00	077	FACILITIES MODERNIZATION
0000001792	11/8/2016	1400	KIRK PAVING, INC	PAVING SERVICES- CP	\$ 6,950.00	077	FACILITIES MODERNIZATION
0000001793	11/8/2016	1400	KIRK PAVING, INC	PAVING SERVICES - CARLTON HILL	\$ 14,900.00	077	FACILITIES MODERNIZATION
0000001796	11/8/2016	0100	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - PD	\$ 407.32	077	FACILITIES MODERNIZATION
0000001799	11/9/2016	0100	LOWE'S STORE #1661	SUPPLIES FOR DO PROJECT	\$ 151.68	077	FACILITIES MODERNIZATION
0000001802	11/9/2016	0100	ALPINE ROCK AND BLOCK	DO IMPROVEMENT PROJECT	\$ 675.54	077	FACILITIES MODERNIZATION
0000001803	11/9/2016	0100	KRC ROCK INC	SUPPLIES - DO IMPROVEMENT PROJ	\$ 2,919.80	077	FACILITIES MODERNIZATION
0000001804	11/9/2016	0100	INLAND PACIFIC RESOURCE	LANDSCAPE MATERIALS - DO PROJ.	\$ 1,222.00	077	FACILITIES MODERNIZATION
0000001843	11/15/2016	0100	KNIFFING'S DISCOUNT NURSERIES	DO IMPROVEMENTS PROJECT	\$ 138.19	077	FACILITIES MODERNIZATION
0000001846	11/16/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR DO IMPROVEMENTS	\$ 174.46	077	FACILITIES MODERNIZATION
0000001848	11/17/2016	4000	SPRESC DEVELOPMENT INC.	CONSULTANT SERVICES	\$ 14,400.00	077	FACILITIES MODERNIZATION
0000001854	11/17/2016	0100	HOME DEPOT COMMERCIAL ACCOUNT	TRANS LOUNGE & DO IMPROVEMENTS	\$ 81.30	077	FACILITIES MODERNIZATION
0000001855	11/17/2016	0100	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFFS AT VARIOUS SITES	\$ 1,759.18	077	FACILITIES MODERNIZATION
0000001857	11/17/2016	0100	LOWE'S STORE #1661	SUPPLIES FOR IMPROVEMENTS	\$ 259.15	077	FACILITIES MODERNIZATION
0000001869	11/18/2016	4000	LARRY M. LAPRAY	ARCHITECTURAL SVCS	\$ 23,000.00	077	FACILITIES MODERNIZATION
0000001890	11/21/2016	0100	DUNN EDWARDS CORPORATION	PAINT FOR DO IMPROVEMENTS	\$ 353.68	077	FACILITIES MODERNIZATION
0000001892	11/21/2016	0100	UNITED RENTALS	EQUIP. RENTAL-DO IMPROVEMENTS	\$ 447.04	077	FACILITIES MODERNIZATION
				TOTAL	\$ 90,957.34		FACILITIES MODERNIZATION
0000001725	11/1/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$ 852.45	078	WAREHOUSE
0000001726	11/1/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$ 174.40	078	WAREHOUSE
0000001727	11/1/2016	0100	US GAMES	INVENTORY REPLENISHMENT	\$ 378.86	078	WAREHOUSE
0000001728	11/1/2016	0100	DIRECT MOP	INVENTORY REPLENISHMENT	\$ 134.91	078	WAREHOUSE
0000001729	11/1/2016	0100	UNITED HEALTH SUPPLIES	INVENTORY REPLENISHMENT	\$ 323.48	078	WAREHOUSE
0000001730	11/1/2016	0100	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	\$ 447.12	078	WAREHOUSE
0000001741	11/2/2016	0100	FULL SOURCE LLC	INVENTORY REPLENISHMENT	\$ 576.98	078	WAREHOUSE
0000001745	11/2/2016	0100	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	\$ 3,249.84	078	WAREHOUSE
0000001746	11/2/2016	0100	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	\$ 8,420.88	078	WAREHOUSE
0000001754	11/4/2016	0100	RASIX COMPUTER CENTER INC	INVENTORY REPLENISHMENT	\$ 95.47	078	WAREHOUSE
0000001755	11/4/2016	0100	LAMINATION DEPOT INC	INVENTORY REPLENISHMENT	\$ 56.32	078	WAREHOUSE
0000001757	11/4/2016	0100	MAINTEX INC	INVENTORY REPLENISHMENT	\$ 704.44	078	WAREHOUSE
0000001758	11/4/2016	0100	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	\$ 93.40	078	WAREHOUSE
0000001759	11/4/2016	0100	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	\$ 202.54	078	WAREHOUSE
0000001760	11/4/2016	0100	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	\$ 2,398.25	078	WAREHOUSE
0000001773	11/7/2016	0100	PITNEY BOWES - SUPPLIES	MAIL MACHINE SUPPLIES	\$ 183.59	078	WAREHOUSE
0000001812	11/10/2016	0100	MAINTEX INC	INVENTORY REPLENISHMENT	\$ 136.86	078	WAREHOUSE
0000001850	11/17/2016	0100	NCEPC	MEMBERSHIP DUES	\$ 400.00	078	WAREHOUSE
				TOTAL	\$ 18,829.79		WAREHOUSE
0000001732	11/2/2016	1300	OFFICE DEPOT INC	OFFICE SUPPLIES	\$ 128.80	090	FOOD SERVICES

**PURCHASE ORDER LISTING - NOVEMBER 2016
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
0000001883	11/18/2016	1300	CHEMSEARCH	CHEMICALS FOR BOILER IN CNS	\$ 446.96	090	FOOD SERVICES
					TOTAL \$ 575.76		FOOD SERVICES
					\$615,967.39		

BACKGROUND:

The Revolving Cash Fund of \$198,677 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22438 through #22443 on the \$198,677 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$934.17 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$198,677**

Date	Number	Name	Memo	Amount
11/21/16	22438	American Express	Payment of invoice 348487 for supplier 4 All Promos	85.37
11/28/16	22439	American Express	Payment of invoice 35081 for supplier Ferguson Enterprises	407.32
11/28/16	22440	Vons	Lorene Foster - Help family in need	100.00
11/28/16	22441	WalMart	Lorene Foster - Help family in need	100.00
12/01/16	22442	Valerie Roche	Mileage reimbursement for employee leaving the district	41.48
12/06/16	22443	WalMart	Lorene Foster - Help family in need	200.00
Total Checks Written				\$934.17
11/30/16		November Bank Earnings		-38.02
Total to be Reimbursed				\$896.15
Total to Deduct from Future Reimbursement				

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Art Donation	\$100.00	Law Office of Patrick Shea	Sycamore Canyon
Used Washer and Dryer	\$100.00	Anonymous	Washer in Central Kitchen Dryer TBD
TOTAL DONATIONS RECEIVED	\$200.00		

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$200.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

**Consultant / General Service Provider Report
December 20, 2016**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Camfel Productions	Consultant	Presentation / Assembly at Sycamore Canyon	10/21/16	\$695.00	General	Independent Contractor

Agreements Below Were Approved by the Board of Education and Have Exceeded Original Budgeted Amount

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Original Amount and Approval Date	Requested Increase/ Contract Total	Funding	Payment Type (Independent Contractor or Employee)
Edudance	Consultant	Ballroom Dance Program at Pepper Drive (Original Consultant agreement was for only 1 class. The additional amount is for a total of 3 classes)	9-16-2016 through 12-16-2016	\$1,440.00	Increase - \$2,880.00 Contract total \$4,320.00	General	Independent Contractor

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Nagle, Kara	PRIDE Academy	IV-01	\$0.00	\$50,504.00	01-04-17
2. James, Ashley	Carlton Hills	VI-01	\$0.00	\$56,727.00	01-04-17
3. Wilson, Jennifer	Sycamore Canyon	III-01	\$0.00	\$50,504.00	01-04-17

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Cartwright, Kara	Hill Creek	III-01	\$50,504.00	\$50,504.00	<i>12-19-16 to 04-08-17</i>
2. Dalusung, Annabel	Hill Creek	IV-04	\$55,887.00	\$55,887.00	<i>12-12-16 to 06-13-16</i>
3. Fabyan, Julia	Carlton Oaks	V-09 to VI-09	\$71,434.00	<i>\$76,897.00</i>	08-15-16

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Gimm, Kati (replacing Susan Conway)	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 5.75 hrs	\$0.00	\$1,945.79	12-12-16
2. Bradley, Cynthia (replacing Victoria Brogren)	Rio Seco	Campus Aide CA A / 2 hrs	\$0.00	\$450.50	12-12-16
3. Hayes, Chandler (replacing Ian Adam Canada)	Cajon Park	Project SAFE Assistant 17 A / 3.5 hrs	\$0.00	\$1,974.31	12-09-16
4. Miranda, Ruth	Rio Seco	Custodian II 23 A / 4.0 hrs	\$0.00	\$1,495.50	12-02-16
5. Nash, Fred	Rio Seco	Campus Aide CA A / 2.0 hrs	\$0.00	\$450.50	12-13-16
6. Webster, Donna (replacing Patricia Urbanski)	Sycamore Canyon	Early Childhood Group Leader I 19.5 A / 3.5 hrs	\$0.00	\$1,102.50	12-12-16
7. Whitmann, Leigh	Chet F. Harritt	Food Service Worker III-A 22.5 A / 1.25 hrs	\$0.00	\$456.09	12-05-16

Classified Staff - continued

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. D'Agostino, Krista (replacing Jackie Nothdurft)	Carlton Oaks to <i>Human Resources</i>	Secretary II (School) 27 C + PGI 1 / 8.0 hrs to <i>Personnel Technician</i> 27.5 C + PGI 2 / 8.0 hrs	\$3,504.30	\$4,154.00	12-05-16
2. Gonia, Melissa	UPLOA to Rio <i>Seco</i>	Project SAFE Assistant 17 B / 3.0 hrs	\$876.75	\$876.75	12-22-16

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Delacruz, Daisy	Carlton Oaks	Out of School Time Site Lead	Other position in District	12-17-16
3. McComb, Bryan	Rio Seco	Project SAFE Assistant	Other employment opportunity	01-03-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2.

Approval to Increase in Work Hours and/or Work Year for Various Classified Non-Management Positions

Prepared by Tim Larson
December 20, 2016

BACKGROUND:

After reviewing coverage at sites and departments, administration is requesting increases to work hours and/or work year for various classified non-management positions.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours and/or work year for the following positions:

- Increase work year for one (1) Early Childhood Group Leader II position at Carlton Hills School from 10 months to 11 months effective July 1, 2017
- Increase work hours for two (2) Instructional Assistant, Special Ed I positions at Cajon Park School from 3.0 and 5.0 hours per day to 6.0 hours per day each effective January 3, 2017
- Increase work year for all Site Custodian and Custodian II positions from 11 months to 12 months effective July 1, 2017

FISCAL IMPACT:

The annual cost to increase the work year for the Early Childhood Group Leader II position will be \$4,207 and paid by the fee-based program.

The annual cost to increase work hours for two (2) Instructional Assistant, Special Ed I positions will be \$25,947 and paid by the Special Education program.

The annual cost to increase the work year for all Site Custodian and Custodian II positions will be \$122,105 and paid by the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students, school sites, and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

Consent Item E.3.3. Adoption of Resolution No. 1617-20 to Reduce a Classified Non-Management Position

Prepared by Tim Larson
December 20, 2016

BACKGROUND:

The Out-of-School Time Program has determined that there is a need to reduce an Out-of-School Time Site Leader position at Sycamore Canyon due to low enrollment. As a result, the affected employee currently in this position will be offered a vacant position within the same classification and with the same number of hours.

RECOMMENDATION:

It is recommended that the Board of Education approve to reduce the Out-of-School Time Site Leader position at Sycamore Canyon from 6.0 hours per day to 5.5 hours per day effective February 6, 2017.

FISCAL IMPACT:

There is no adverse impact as a result of this reduction.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1617-20**

**REDUCTION OF A
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that there is a need to reduce an Out-of-School Time Site Leader position at Sycamore Canyon due to low enrollment; and

WHEREAS, the affected employee currently in this position will be offered a vacant position within the same classification and with the same number of hours;

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of December 2016, the Governing Board of Santee School District approved to reduce the following position effective February 6, 2017:

- ✓ One (1) Out-of-School Time Site Leader position at Sycamore Canyon from 6.0 hours per day to 5.5 hours per day

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of reduction as the reduction will not adversely affect any classified employees.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of December 2016, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 12/20/16

Clerk, Board of Education

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

At the December 6, 2016 meeting, the Board authorized Administration to solicit bids for replacement of shade structures at five schools; Cajon Park, Carlton Hills, Chet F Harritt, Rio Seco, and Sycamore Canyon.

Due to Fire Code restrictions, the new structures cannot be installed in the same locations on the campus as the current structures and the new structures may be different sizes, shapes, and heights.

The Architect is currently working on an expedited schedule to have drawings/plans submitted to the Division of State Architect (DSA) by December 31, 2016 in order to meet current code requirements. New code requirements will be in effect January 1, 2017 which may increase design and construction costs.

Tonight, Administration will present site layout drawings to show the new locations and configurations for the shade structures in order to inform the Board of planned changes prior to submitting plans to DSA. The plan is to demolish the old structures when new ones are installed.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Unknown until bids received. Budget for 2016-17 was initially estimated at \$850,000. Budget for adding solar in subsequent years was \$420,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Discussion and Action Item F.2.2. Resolution 1617-19 to Approve the Santee School District Entering into an Agreement with the State Water Resources Control Board (State Water Board) and Designating a Representative to Sign the Agreement, and any Amendments Thereto, for the Drought Response Outreach Program (DROPS)
Prepared by Karl Christensen
December 20, 2016

BACKGROUND:

At the August 18, 2015 meeting, the Board approved a resolution for acceptance of a Drought Response Outreach Program (DROPS) grant and authorizing the execution of various documents. The resolution template was provided by the State Water Resources Control Board.

At the December 6, 2016 meeting, the Board approved the Agreement with the State Water Resources Control Board ("SWRCB"). After that meeting, staff from the SWRCB stated that the previous resolution was insufficient and adoption of a new one was necessary.

This resolution requires a roll call vote.

RECOMMENDATION:

It is recommended that the Board of Education approve resolution 1617-19.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$997,268 in DROPS Grant Funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

RESOLUTION NO. 1617-19

December 20, 2016

**RESOLUTION TO APPROVE THE SANTEE SCHOOL DISTRICT
ENTERING INTO AN AGREEMENT WITH THE STATE WATER
RESOURCES CONTROL BOARD (STATE WATER BOARD) AND
DESIGNATING A REPRESENTATIVE TO SIGN THE AGREEMENT, AND
ANY AMENDMENTS THERETO, FOR THE DROUGHT RESPONSE
OUTREACH PROGRAM (DROPS)**

WHEREAS, the Board of Education desires to authorize the Santee School District (“District”) to receive DROPS funding from the State Water Board;

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The Board of Education authorizes the Assistant Superintendent Business Services, or designee, (“Authorized Representative”) to sign the DROPS funding agreement, and any amendments thereto; and,
2. The Authorized Representative, or his designee, is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.

CERTIFICATION

I hereby certify that the foregoing Resolution No. 1617-19 was duly and regularly adopted by the Board of Education of the Santee School District at the meeting thereof held on this 20th day of December, 2016, motion by _____ and seconded by _____, motion passed by the following roll call vote:

AYES: _____

NOES: _____

ABSTAINED: _____

ABSENT OR NOT VOTING: _____

ATTEST:

By: _____

Elana Levens-Craig
President
Board of Education of the
Santee School District

By: _____

Dr. Cathy Pierce
Superintendent
Secretary to the Board of Education

Discussion and/or Action Item F.3.1. Consideration and Approval of Amendment to
the Contract for Employment for Superintendent
Prepared by Dr. Cathy A. Pierce
December 20, 2016

BACKGROUND:

The Superintendent's current contract allows for an accrual of a maximum of thirty-five (35) vacation days. The amendment allows the Superintendent to have all unused vacation days during her term of employment: not to exceed seventy-nine (79) total vacation days.

RECOMMENDATION:

It is recommended the Board of Education consider and approve the Amendment to the Contract for Employment for the Superintendent.

FISCAL IMPACT:

The fiscal impact is up to \$40,238.55.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.3.1.

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF SUPERINTENDENT
BETWEEN SANTEE SCHOOL DISTRICT
AND CATHY A. PIERCE**

THIS AMENDMENT modifies the Contract for Employment of Superintendent (“Contract”) executed December 16, 2014, between the Board of Trustees (hereinafter referred to as the “Board”) of the Santee School District of San Diego County, California (hereinafter referred to as the “District”) and Dr. Cathy A. Pierce (hereinafter referred to as the “Superintendent”). The above named parties hereby mutually agree as follows:

The first three paragraphs of Section 8, Fringe Benefits, Retirement, Professional Schedule and Vacation, are amended as follows:

The Superintendent shall be required to render twelve (12) months off full and regular service to the District during each annual period covered by this Contract or a portion thereof, provided, however, that the Superintendent shall be entitled to thirty-five (35) days of annual vacation with pay, exclusive of holidays as defined in Sections 37220 and 37221 of the California Education Code, and any additional local holidays granted by the Board to twelve-month management employees of the District. Vacation requests should be given to the Board as far in advance as possible.

The Board prefers that the Superintendent take her allotted annual vacation days; however, it is recognized that there may be unforeseen circumstances, which may inhibit the Superintendent from taking all vacation days during the school year. Therefore, for the duration of this Contract, unused and unpaid vacation days may be allowed to accrue.

In the event of expiration or termination of this Contract, the Superintendent shall be entitled to compensation for unused accrued vacation at her salary rate in the year of termination of this Contract.

The balance of Section 8 remains unchanged.

Under this Amendment, as of the date of execution the Superintendent has seventy-nine (79) days of unpaid accrued vacation time which may be taken prior to, or paid out at, the expiration or termination of this Contract.

The above changes are effective December 20, 2016. All remaining terms of the Contract remain unchanged.

Ratified by a _____ vote of the Board of Trustees in open session at a regular meeting thereof, held on December 20, 2016.

Ratified by a _____ vote of the Board of Trustees in open session at a regular meeting thereof, held on December 20, 2016.

BOARD OF TRUSTEES OF THE SANTEE SCHOOL DISTRICT

Dated: December 20, 2016

Elana Levens-Craig, President

Dated: December 20, 2016

Dianne El-Hajj, Vice President

Dated: December 20, 2016

Ken Fox, Clerk

Dated: December 20, 2016

Dustin Burns, Member

Dated: December 20, 2016

Barbara Ryan, Member

SUPERINTENDENT

Dated: December 20, 2016

Cathy A. Pierce, Ed.D.

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws Item G.1.1.

First Reading: Board Policy 4333.1 – Executive Council Mileage and Travel Expense Reimbursement

Prepared by Tim Larson
December 20, 2016

BACKGROUND:

At the September 6th meeting, the Board of Education approved the revision of Board Policy (BP) 3350 to exclude language on Executive Council Mileage and Travel Expense Reimbursement.

With the revision of BP 3350, there is a need to eliminate BP 4333.1 - Executive Council Mileage and Travel Expense Reimbursement.

RECOMMENDATION:

BP 4333.1 being submitted as a first reading. Action is at the discretion of the Board. If no action is taken, BP 4333.1 - Executive Council Mileage and Travel Expense Reimbursement will return for a second reading and approval.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item G.1.1.

EXECUTIVE COUNCIL MILEAGE AND TRAVEL EXPENSE REIMBURSEMENT

Executive Council members shall receive a monthly travel allowance of three hundred and fifty dollars (\$350.00) for all travel expenses within San Diego County. Mileage costs incurred outside San Diego County shall be reimbursed at a rate determined annually by the Board.

Executive Council members receiving this monthly allowance will include:

- Assistant Superintendent, Business Services*
- Assistant Superintendent, Educational Services*
- Director I, Human Resources*
- Executive Assistant*

Policy
adopted: February 19, 2008
amended: August 5, 2008

SANTEE SCHOOL DISTRICT
Santee, California

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Public Employee Matters** (Gov. Code § 54957)
Superintendent
3. **Conference with Labor Negotiator** (Gov't Code 54957.6)
Agency Representative: Mark Thompson Esq.
Unrepresented Employee: Superintendent
4. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
5. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
6. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Cathy A. Pierce, Superintendent*
7. **Public Employee Performance Evaluation** (Gov. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.